

Out To Grass Woodend Farm Cradley Herefordshire WR13 5JW

Proposed Operating Schedule

Hours for provision of licensable activities

Sale of alcohol, Live Music, Recorded Music,

- Thursday 12:00 to 24:00
- Friday – Saturday 12:00 to 02:00
- Sunday – 1200 to 2400

Late Night Refreshment

- Thursday 2300 to 2400
- Friday – Saturday 23:00 to 02:00
- Sunday 2300 to 2400

For Events of less than 500 people (including staff etc)

General

1. The capacity of the premises, inclusive of staff and performers, shall be no more than 500 people.
2. The total number of days on which licensable activities can be provided under the licence shall be no more than 45 days in the course of a calendar
3. The number of events where the capacity is more than 300 people ("**Large Events**"), inclusive of staff and performers, shall be no more than 5 in any calendar year.
4. Unless otherwise agreed in writing with the Licensing Authority, the dates of any Event shall be notified to the Police and the Licensing Authority at least 14 days before the day of the event, with details of anticipated capacity.

Prevention of Crime & Disorder

5. An incident log must be kept at the premises and made immediately available on request to the police or an authorised person (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards of Hereford Council.
6. The log must record the following :
 - (a) All of the ejections of patrons
 - (b) Any incidents of disorder
 - (c) Seizures of drugs or offensive weapons
 - (d) Any refusal of the sale of alcohol
 - (e) Any visit by a relevant authority or emergency service
7. A copy of the incident log will be retained for a period of at least 12 months SIA door staff will be employed on a Risk Assessed basis.
8. A copy of the risk assessment shall be kept premises for 12 months and produced to the police or an authorised person (as defined by Section 13 Licensing Act 2003) or a person authorised by the SIA.

The prevention of Public Nuisance

9. Noise or vibration shall not emanate from the premises so as to cause a public nuisance.
10. Noise is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music, bass or drum (recorded or live) or a combination of both.
11. The premises licence holder shall develop, maintain and comply with a Noise Management Plan.**(NMP)**
12. The NMP shall contain (but not be limited to) the following:
 - Differentiate between Large and other events
 - Noise Assessment
 - Noise Control Measures
 - Monitoring and reporting
 - Stakeholder engagement
 - Complaints Management
 - Review and revision **date**
13. The Premises Licence holder must appoint an appropriate noise control expert to draft a Noise Management Plan (NMP) for the amplified music activities held on the site.
14. Within 2 months of issuing this licence or 28 days prior to the first sites amplified music entertainment activity of the year.
15. The draft NMP must be submitted to Environmental Health for review. Environmental Health shall communicate any issues with the NMP to the premises licence holder in writing within one calendar month of receipt and agree any amendments with the Premises Licence holder or DPS.
16. Where notification of any issues is not received within one month of receipt of the NMP the draft NMP shall be deemed to be agreed.
17. The Premises Licence holder must review the NMP on an annual basis or in the event that further amendments are made to the NMP after submission of the final NMP, the Premises Licence holder or the DPS shall notify the Licensing Authority and Environment Health of the change prior to the start of the season or event.

18. The Premises Licence holder must comply with the NMP and shall ensure that the promoter or organiser, the sound system supplier and all individual sound engineers are informed of any sound control limits.
19. The Premises License Holder will maintain a noise monitoring log for each amplified music entertainment events, and this will be kept on the Licence site and will be available at all times for inspection by officers of Herefordshire Council.
20. The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.
21. The premise licence holder or their nominated person will communicate with Local Residents and Local Businesses to ensure they are aware of contact names and contact details to the hotline ~~and general office~~, so that they can report any issues directly to the Licensed Premises.
22. The noise hotline will be operational throughout the hours of regulated entertainment.
23. A record of any call contact to the Hotline during events shall be maintained and shall record:
 - (a) Date and time of call
 - (b) Name and location of caller
 - (c) Nature of complaint/incident
 - (d) Any remedial action taken
24. All contacts received to the noise hotline shall have a timely response.
25. Notices shall be placed on the premises, and at all entrances and exits, reminding customers to respect local neighbours.
26. Litter patrols shall be undertaken during the course of any event and up to, and including the day after any event

Public Safety

27. A system shall be in place which can show the number of persons on the premises at any one time.
28. This number shall be given immediately on demand to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police.

First aid

29. A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises and kept behind the bar.

Such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Washproof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins
- 16 x Assorted Sterile Dressings
- 20 Moist Wipes
- 3 Pairs Disposable Gloves

30. An accredited First aid trained person must be on duty at all times when the premises operate for licensable activities.

31. An accredited First Aid trained Person is defined as a person who holds a current certificate in first aid at work (FAW) issued by a training organisation approved by the Health & Safety Executive (HSE) or a current certificate in emergency first aid at work (EFAW) issued by a training organisation approved by the HSE or by a recognised awarding body of Ofqual or the Scottish Qualifications Authority or any other equivalent qualifications accepted by the Licensing Authority]

Electrical wiring and distribution systems

32. Temporary electrical wiring and distribution systems shall be signed off by a competent person prior licensable activity taking place at the premises. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing author sign off certificates shall be available for inspection on demand of an authorised person (as defined by Sec of the Licensing Act 2003).

Structures

33. The Premises Licence Holder will ensure that all temporary structures and any other elements of infrastructure artistic installation have been inspected and signed off as being safe prior to the commencement of its use
34. Sign off certificates shall be available for inspection on demand of an authorised person (as defined by Sec of the Licensing Act 2003).

Protection of Children

35. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises.
36. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council.
37. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
38. The only acceptable identification will be a passport, a photo driving licence, card bearing the official PASS hologram, and any authorised digital identification.
39. A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.
40. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).
41. No person under the age of 18 shall be permitted on the premises unless accompanied by an adult aged 21 or over.